



# YCF

## Terms and Conditions of Membership.

### **1. Introduction**

1.1 This document sets out the rules governing membership of Yorkshire Chemical Focus (YCF). Every member is bound by all of these rules while it remains a member of YCF.

1.2 YCF is funded by the Regional Development Agency, Yorkshire Forward. YCF is a not-for-profit company limited by guarantee.

### **2. Acceptance as a Member**

2.1 Applications to become a YCF member must be submitted using the membership application form.

2.2 All applicants must ensure that the information submitted in any application form and any additional information provided is fair, complete and accurate.

2.3 Acceptance as a YCF member is at the sole discretion of the YCF General Manager with reference to the relevant member criteria.

### **3. Conduct**

3.1 Every YCF member must ensure that it updates YCF of any relevant changes (including contact details or any issue relevant to the criteria for membership).

3.2 The primary contact is responsible for updating the data held on the website relevant to the company.

### **4. Annual Subscriptions**

4.1 The current annual subscription rates are based on the size of your organisation, the type of business activity and the level of involvement with YCF. Details of member subscription rates can be found on our website [www.ycf.org.uk](http://www.ycf.org.uk).

4.2 All annual subscriptions for new members cover a 12 month period from the date of commencement. This is the date of issue of the initial invoice.

4.3 Membership for new members will lapse 60 days after the initial invoice date if no payment is received.

4.4 Subscriptions are not refundable under any circumstances.

4.5 Further annual subscriptions are to be paid in respect of each further year of membership.

4.6 Membership will lapse 60 days after the renewal date if no payment is received.

4.7 YCF may vary subscription rates at any time. Please note that the cost of annual subscription will be reviewed periodically.

### **5. Expulsion**

5.1 The YCF General Manager may expel any member where they breach any of these rules.

### **6. Data protection and related matters**

6.1 No Member shall use any trademark or intellectual property right of YCF without the prior written approval of the YCF Director. No member shall use the YCF logo or words "Member of Yorkshire Chemical Focus"

6.2 YCF will use the information provided by members (including the information provided on application forms) for the following purposes: administration of membership records; advertising, marketing and public relations for YCF and contacting you with other information relating to the activities of YCF.

6.3 Any communications you send to the website are on a non-confidential basis and YCF is under no obligation to refrain from reproducing, publishing or otherwise using them in any way or for any purpose.

### **7. General**

7.1 YCF may amend these terms and conditions from time to time. You will be bound by any changes we may make to these terms of use and therefore we recommend that you view the current version from time to time by clicking on the link from the website.